

Step 2. Create a list style.

- 1) On the Sidebar, go to **Styles > List Styles**. Right-click and choose **New**. Name the new style *Heading Tip*.
- 2) On the *Image* tab (Figure 285), select an appropriate image. (Or, skip this step and select an image on the *Customize* tab.)

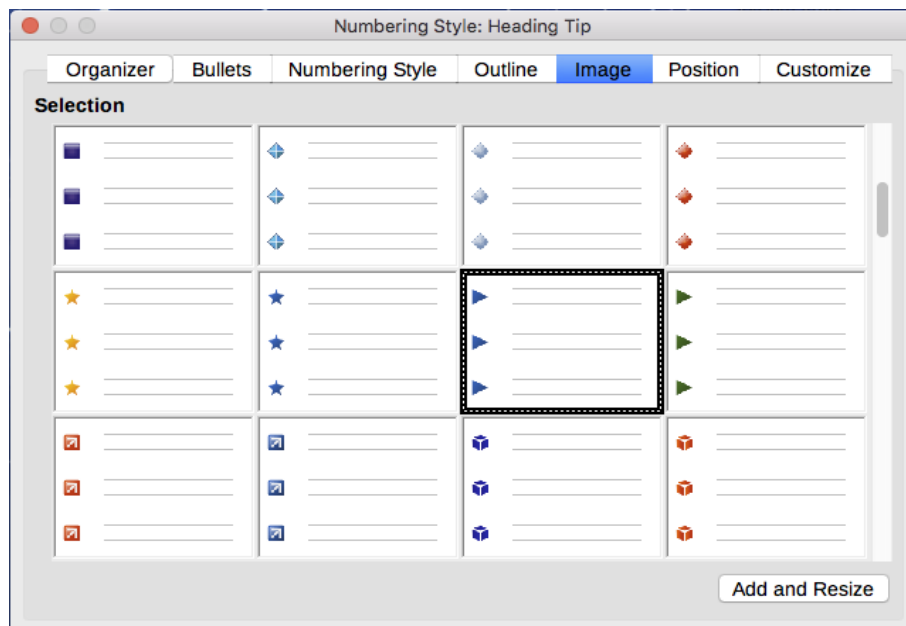


Figure 285: Selecting a bullet image

- 3) On the *Customize* tab (Figure 286), choose **Graphics** in the *Number* field. Optionally, click **Select** in the *Graphics* field and choose an image from a file or from the Gallery. (For the Tips, Notes, and Cautions in the LibreOffice guides, we have selected images from external files.)

If the bullet image selected is too large or too small for your design, specify a width and height. You can use these fields to resize the original image.

In the *Alignment* field, select where you want the image to line up with the text.

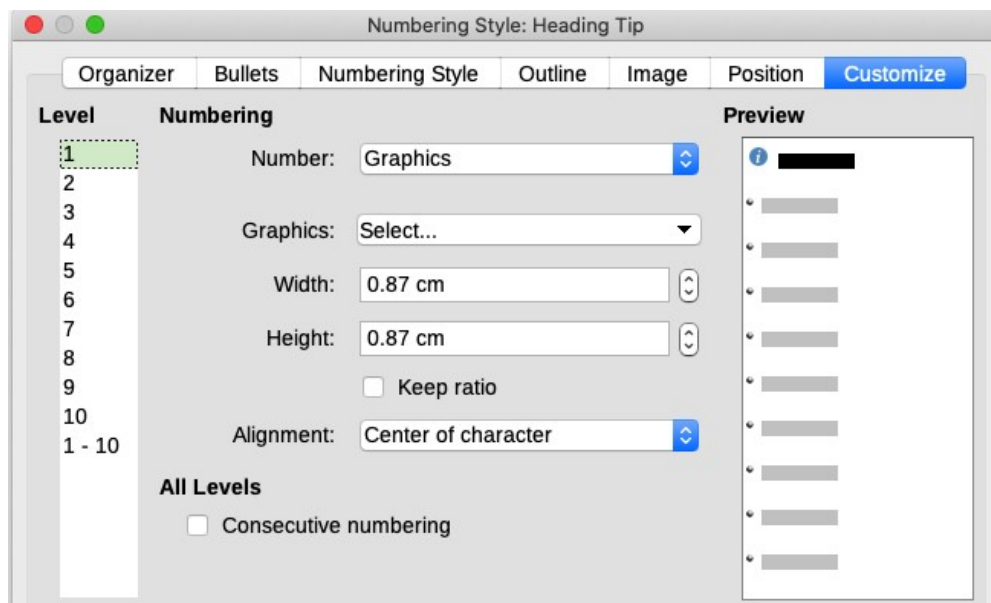


Figure 286: Customizing the size and alignment of the bullet image