

## Creating a new menu

You might find a “Favorites” menu useful, or a menu collecting tools for a specific project. To create a new menu:

- 1) On the *Menus* tab of the Customize dialog, click the symbol next to *Target* and select **Add** from the drop-down list (Figure 455) to display the New Menu dialog (Figure 456).

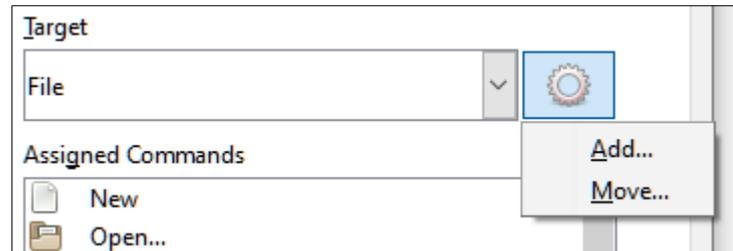


Figure 455: Location of command to add a new menu

- 2) Type a name for the new menu in the *Menu name* box.
- 3) Use the up and down arrow buttons to move the new menu into the required position on the Menu bar.
- 4) Click **OK** to save and return to the Customize dialog.

The new menu now appears on the list of menus in the Customize dialog. It will appear on the Menu bar itself after you save your customizations.

After creating a new menu, you need to add some commands to it, as described above for modifying a menu.

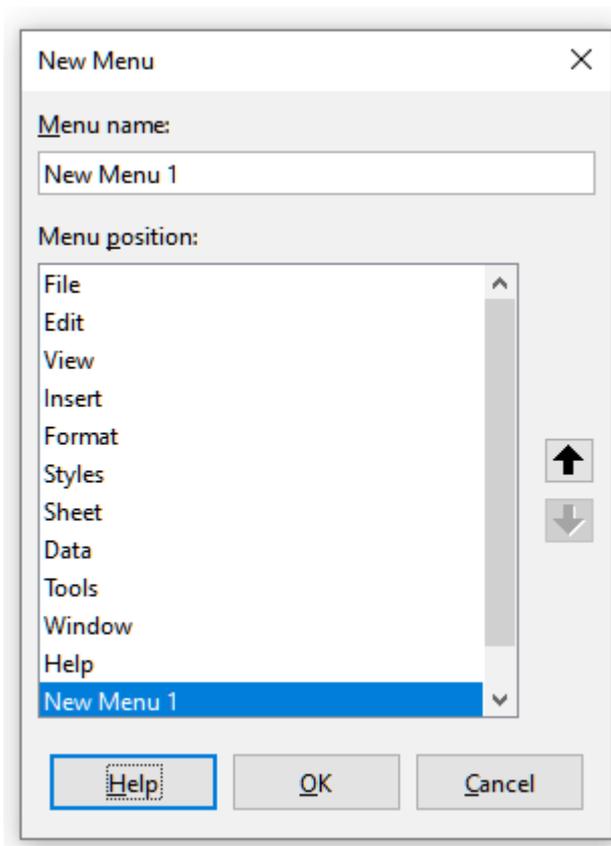


Figure 456: Adding a new menu