

- 6) Click the Text Box icon again and drag the mouse to draw another field. Additional fields, of any type, can be added in the same way (click and drag).

So far you have followed the same steps used before when creating your first form. To link the form with the data source you registered:

- 1) Click the **Form Properties** icon in the Form Design toolbar, or right-click any of the fields you inserted and select **Form Properties**, to open the Form Properties dialog (Figure 423).

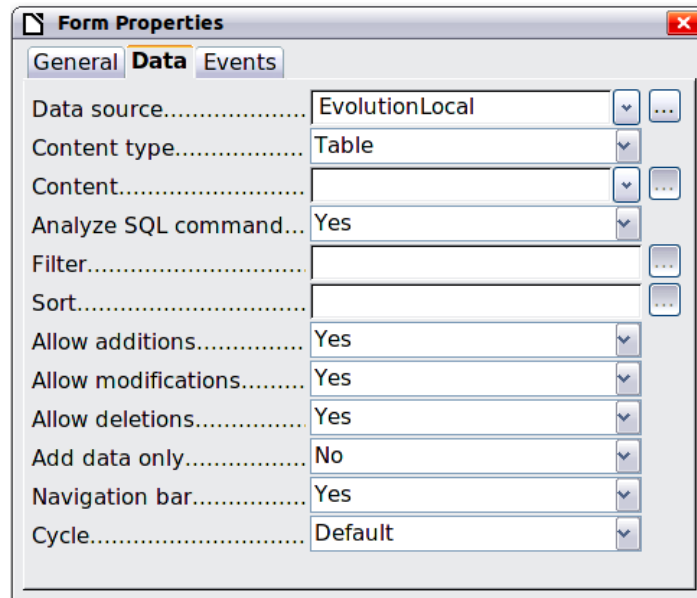


Figure 423: Form properties, connecting to a data source

- 2) In the Form Properties dialog, choose the *Data* tab.
 - Set **Data Source** to be the data source you registered.
 - Set **Content Type** to be Table.
 - Set Content to be the name of the table you want to access.
 - Close the dialog.
- 3) For each form control in turn, click the control to select it (small green boxes appear around it), then launch the Properties dialog: either right-click and select **Control Properties** or click the **Control Properties** icon on the Form Controls toolbar.
- 4) In the Properties dialog, click the *Data* tab (Figure 424). If you set up the form correctly, the Data Field option will contain a list of the different fields in the data source (for example, Name, Address and Telephone). Select the field you want.

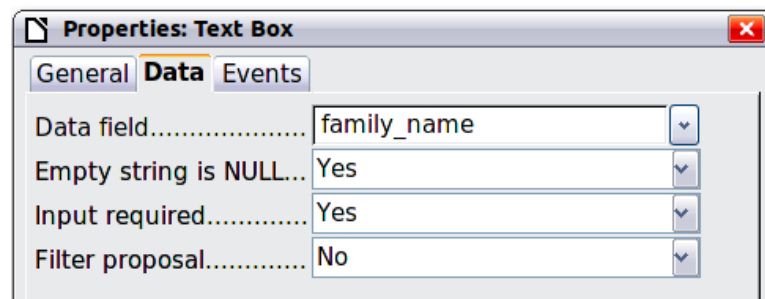


Figure 424: Form control properties, Data tab

- 5) Repeat for each control in turn until every control that should be assigned to a field has been assigned.