

Figure 84: Bullets and Numbering choices on the Properties deck of the Sidebar

## Using the Bullets and Numbering dialog

The Bullets and Numbering dialog has six tabs. Four tabs provide pre-defined symbols and sequences to choose from: *Bullets*, *Numbering*, *Outline* (choose from eight standard outline sequences), and *Image* (choose a bullet image). Two tabs provide detailed options for defining your own lists: *Position* (Figure 85) and *Customize* (Figure 86). These are the same as the tabs provided for list styles, discussed in Chapter 12, Lists: Tips and Tricks.

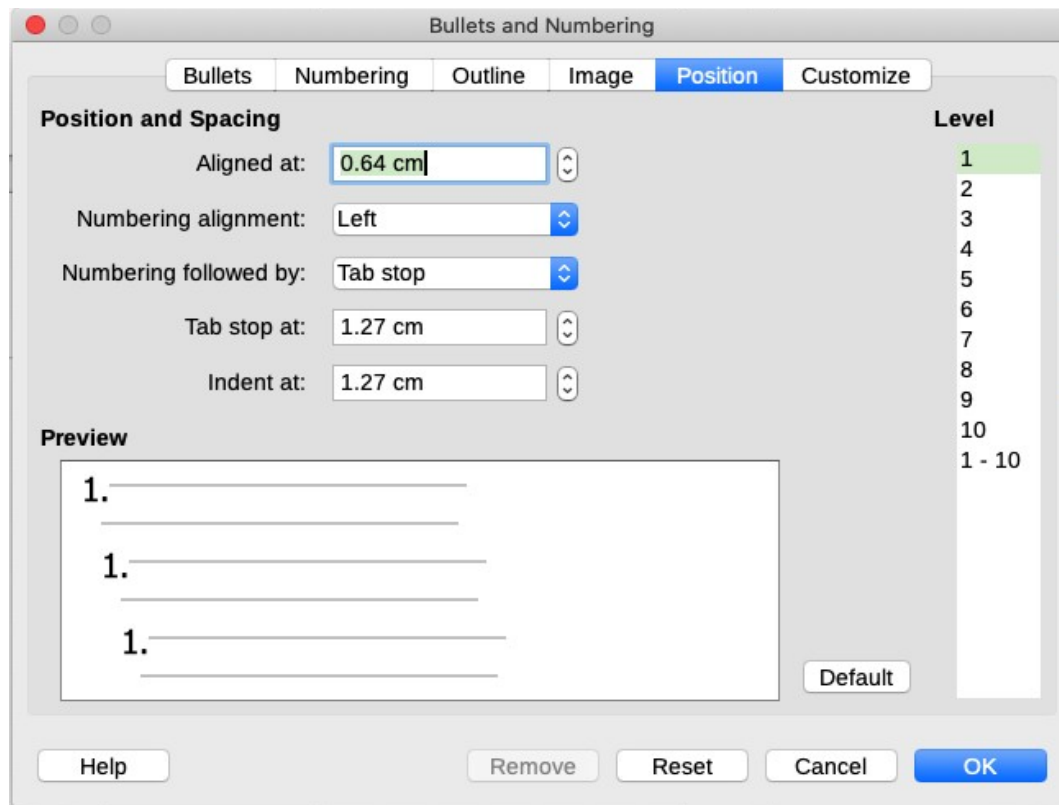


Figure 85: Position tab of the Bullets and Numbering dialog