

Direct Cursor

Direct Cursor lets you enter text, images, tables, frames, and other objects in any blank area in your document. Writer then inserts your choice of tabs, spaces, indents, and so on to position the text or objects. For details on these choices, please see the Help.

✓ Note

The direct cursor feature can lead to many formatting oddities and is incompatible with rigorous use of styles.

Image – Anchor

You can choose the default anchor for newly added images: *To Paragraph*, *To Character*, or *As Character*. For more about anchoring images, see Chapter 11, Images and Graphics.

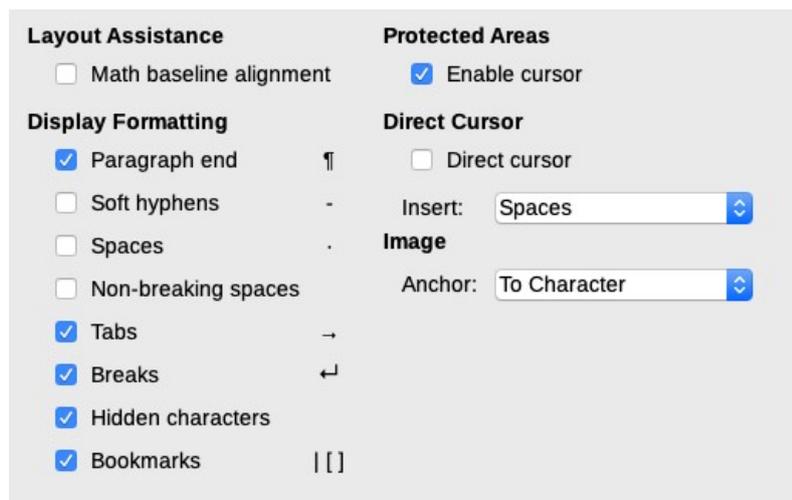


Figure 440: Choosing default Formatting Aids options

Grid options

Snap to grid automatically moves an object to the nearest gridlines. This can be very helpful when you are trying to align several objects such as graphics or tables.

On the *LibreOffice Writer – Grid* page, you can choose whether to enable this feature and what grid intervals to use. If the grid intervals (subdivisions) are too large, you may find that you do not have enough control in placing the objects.

Print options

On the *LibreOffice Writer – Print* page, you can choose which items are printed with a Writer document by default. These options are in addition to the general options for all LibreOffice components on the *LibreOffice – Print* page (see page 419).

i Tip

You can override any of these defaults when printing a specific document. Click **File > Print**, then use the options on the various pages of the Print dialog.