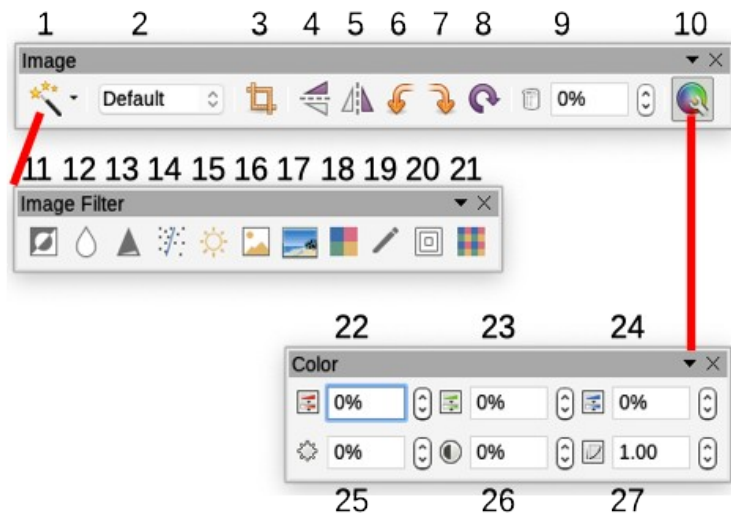


## Using the Image toolbar

When you insert an image or select one already present in the document, the Image toolbar appears. You can set it to always be present (**View > Toolbars > Image**) and choose whether to float or dock it. Two other toolbars can be opened from this one: the Image Filter toolbar, which can be torn off and placed elsewhere on the window, and the Color toolbar, which opens as a separate floating toolbar.

From these three toolbars, you can apply small corrections to the image or obtain special effects: transparency, color adjustment, flipping and rotating, and applying special-effects filters.



1	Filter	10	Color	19	Charcoal Sketch
2	Image Mode	11	Invert	20	Relief
3	Crop Image	12	Smooth	21	Mosaic
4	Flip Vertically	13	Sharpen	22	Color
5	Flip Horizontally	14	Remove Noise	23	Green
6	Rotate 90° Left	15	Solarization	24	Blue
7	Rotate 90° Right	16	Aging	25	Brightness
8	Rotate	17	Posterize	26	Contrast
9	Transparency	18	Pop Art	27	Gamma

Figure 245: Image toolbar plus Color toolbar and Image Filter toolbar

### Image filters

Table 7 provides a short description of the available filters. The best way to understand them is to see them in action. Experiment with the different filters and filter settings, remembering that you can undo all the changes by pressing **Ctrl+Z** or **Alt+Backspace** or by selecting **Edit > Undo**.

### Image mode

You can change color images to grayscale, to black-and-white, or to a watermark by selecting the image and then selecting the relevant item from the Image Mode list.

### Flip vertically, horizontally or in 90° rotations

To flip an image vertically, horizontally, or rotate it by ninety degrees, select the image, and then click the relevant button on the image toolbar.

### Transparency

Increase the percentage value in the Transparency box on the image toolbar to make the image more transparent. This is particularly useful when creating a watermark or when placing the image in the background.