

Selecting what to print

In addition to printing a full document, you can choose to print individual pages, a ranges of pages, or a selection from a document.

Printing an individual page:

- 1) In the Print dialog, in the *Range and Copies* section, select the **Pages** option. The text box shows the current page number.
- 2) Enter the page number of the page you want to print. The preview box on the left changes to show the selected page.

Printing a range of pages:

- 1) In the Print dialog, in the *Range and Copies* section, select the **Pages** option.
- 2) Enter the page numbers of the pages to print (for example, 1–4 or 1,3,7,11 or a combination).

Printing a selection of text or graphics):

- 1) In the document, select the material to print, then open the Print dialog.
- 2) In the *Range and Copies* section of the Print dialog, now the **Selection** option is active. The preview box shows the selected material (Figure 148).

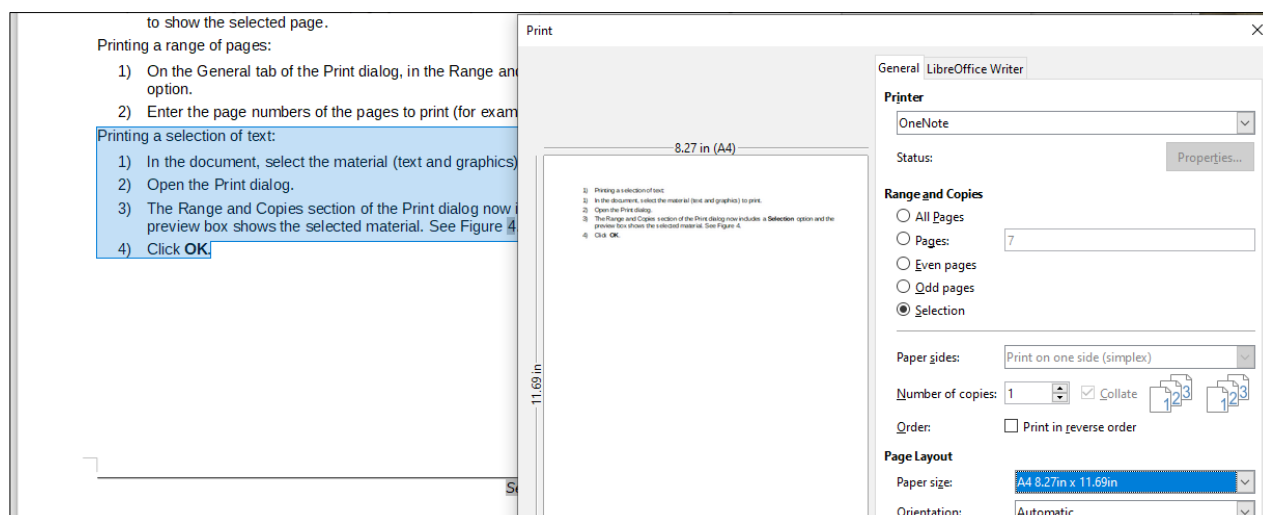


Figure 148: Printing a selection of text

Choices on the LibreOffice Writer tab

On the *LibreOffice Writer* tab (Figure 149) you can choose to print a subset of contents (for example, images or hidden text), print text in black (even if a color is defined for the text), whether to print automatically inserted blank pages, and whether and where to print any comments that are in the document.

Some selections may not be available all the time. For example, if the document contains no comments, the *Comments* drop-down list is disabled.