

✓ Note

These fields are case-sensitive, and quotation marks are required around a text value such as Lite.

- 4) Click **Insert** to insert the field, then click **Close**. You should see *Great Product Lite* in the text.

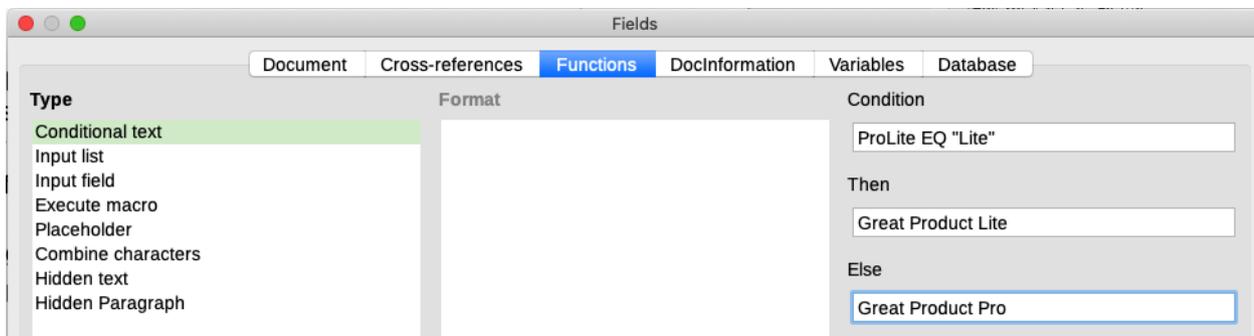


Figure 400: Inserting conditional text

i Tip

If you want to insert this field into your text in many places (as you probably would for a product name), create an AutoText entry for it. See “Using AutoText to insert often-used fields” on page 369 for instructions.

Hidden text

You might use hidden text for words or short phrases that describe features of Great Product Pro that are not found in the Lite version. You can reuse the same field in several places in the document—for example, by copying and pasting it. To create a hidden text field:

- 1) On the *Functions* tab of the Fields dialog, select **Hidden text** in the *Type* list (Figure 401).

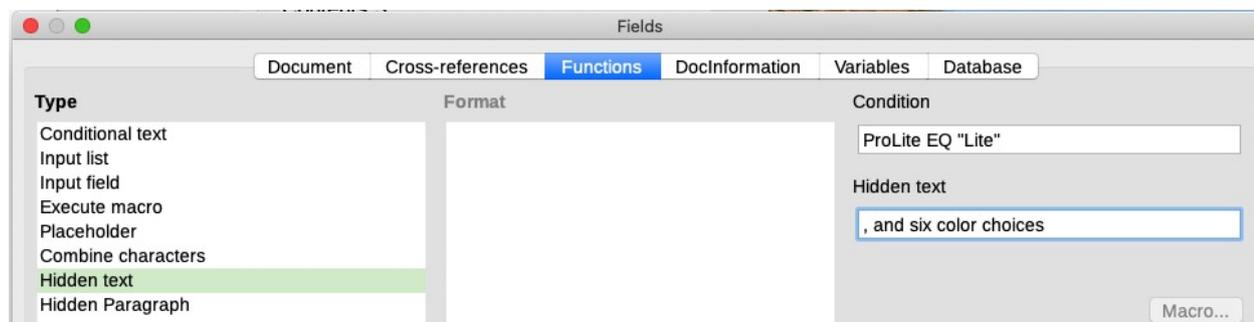


Figure 401: Creating a condition for hidden text

- 2) Type ProLite EQ "Lite" in the Condition box and type the required text in the *Hidden text* box. Remember, this is the text that is *hidden* if the condition is true.
- 3) Click **Insert** to create and insert the field.

To show all hidden text so you can edit it, do one of the following:

- On the **Tools > Options > LibreOffice Writer > View** page, select the **Display fields: Hidden text** option.
- Double-click in front of the variable that you used to define the condition for hiding the text, and enter a different value for the variable.