4) On the *Position* tab (Figure 287), choose settings as described in "Positioning bullets, numbers, and list items" on page 261.

5) Click **OK** to save the list style.

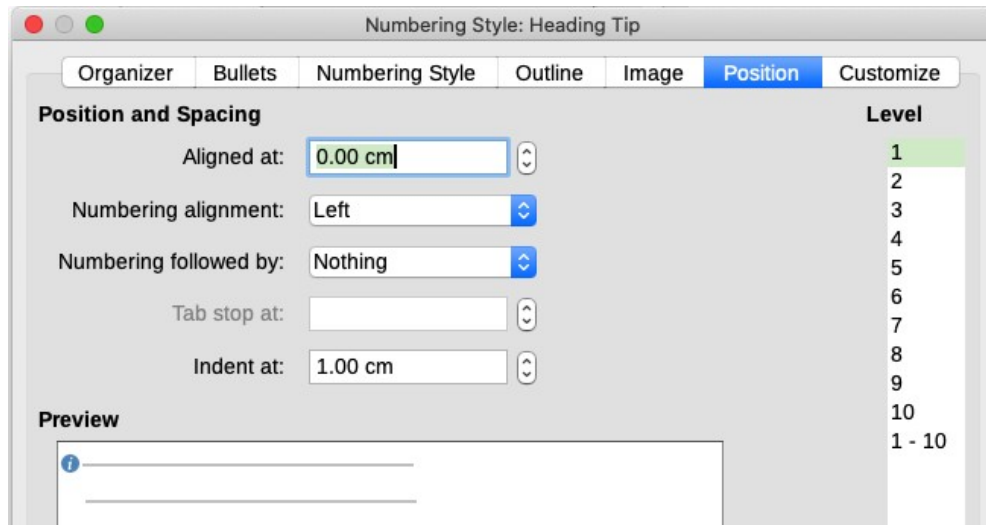

Figure 287: Choosing position and spacing settings for the bullet image

Step 3. Create a paragraph style for the Heading Tip and connect it to the list style.

1) In the Sidebar, go to **Styles > Paragraph Styles**. Right-click and choose **New**. Name the new style *Heading Tip*.

2) On the *Organizer* tab (Figure 288), specify the *Next Style* to be the one you created for the body of the Tip; in this case, Text Note.
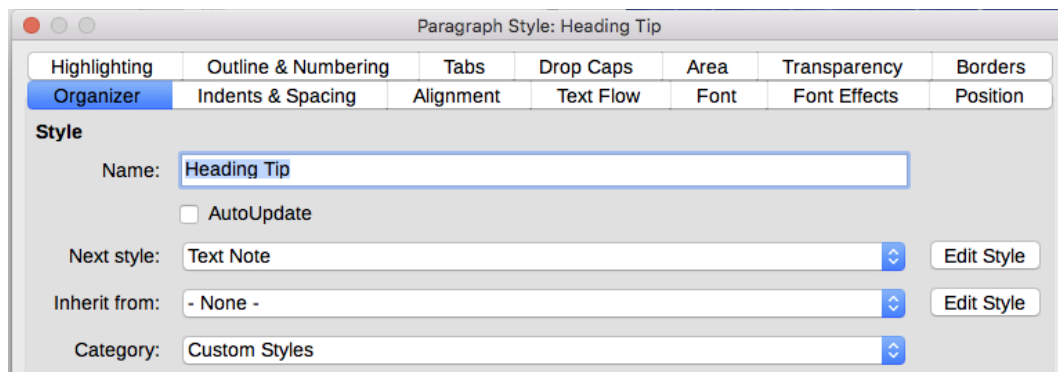

Figure 288: Specifying the Next Style for a Heading Tip style

3) Style the paragraph in the usual way, then go to the *Outline & Numbering* tab (Figure 289). In the *Numbering style* field, select the list style you created. Click **OK** to save the style.