



Figure 451: Selecting a user interface

Tips

Several of the UI variants are collectively known as the Notebook bar. You can find more information about these *variations* in the Help system, by searching for “notebook bar” in the index.

If you have activated experimental features (see page 445), several more choices appear on the left-hand side.

Customizing menus

You can add to and rearrange menus on the Menu bar, add commands to menus, and make other changes. You can also modify context (right-click) menus in a similar way.

To customize a menu, choose **Tools > Customize**. On the Customize dialog, go to the *Menus* tab (Figure 452) or the *Context Menus* tab.

Modifying an existing menu

- 1) In the *Scope* drop-down list in the upper right of the Customize dialog, choose whether to apply the customized menu to all of LibreOffice Writer or only to a specific document.
- 2) In the *Target* drop-down list, select the menu that you want to customize. The list includes the main menus and submenus. The commands on the selected menu are shown in the *Assigned Commands* list.
- 3) To add a command to the selected menu, click on a command in the *Available Commands* list and then click the large right arrow. You can narrow the search by using the *Search* box on the top left or selecting the *Category* in the drop-down list. Use the up and down arrows on the right-hand side to move the command into the position where you want it in the list.
- 4) To remove a command from the selected menu, click on it in the *Assigned Commands* list and then click the large left arrow.