

To add a new theme to the Gallery:

- 1) Click the **New** button at the bottom of the deck (Figure 257).
- 2) In the Properties of New Theme dialog, click the *General* tab and type a name for the new theme.
- 3) Click the *Files* tab and add images to the theme, as described earlier.

Tip

You can also get more gallery themes from the LibreOffice extensions website at <https://extensions.libreoffice.org/>, including themes from previous versions of LibreOffice that are no longer installed with the program. Themes in extensions install automatically.

Adding objects to the Gallery

To add objects to a theme that you have created:

- 1) Right-click the name of the theme and select **Properties** in the context menu.
- 2) In the theme's Properties dialog, click the *Files* tab (Figure 258).

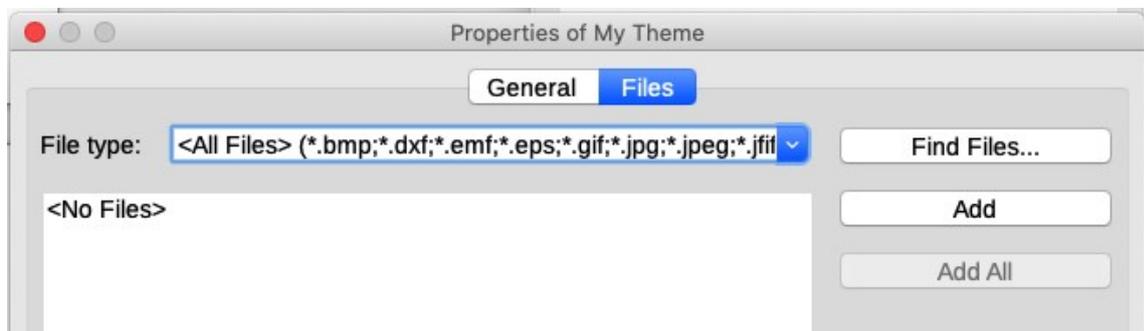


Figure 258: Gallery Properties dialog

To add several files at once:

- 1) In the Properties dialog, click the **Find Files** button.
- 2) The Select Path dialog (not shown) opens. You can enter the path for the file's directory in the *Path* text box, or you can navigate to locate the file's directory.
- 3) Click the **Select** button to start the search. A list of files is then displayed in the Properties dialog. You can use the file type drop-down list to limit the files displayed.
- 4) To add all of the files shown in the list, click **Add All**. Otherwise, select the files to add and then click **Add** (hold down either the *Shift* key or the *Ctrl* key while clicking on the files).

To add a single file:

- 1) In the Properties dialog, click **Add** to open the Gallery dialog (a file browser).
- 2) Use the navigation controls to locate the image to add to the theme. Select it and then click **Open** to add it to the theme.
- 3) Click **OK** on the Properties dialog to close it.