Area

Area (also called "fill" and "background" in some parts of LibreOffice) includes five types of fill (background): color, gradient, bitmap, pattern, and hatching. Select a fill type to display the choices available for that type. These choices are covered in more detail in Chapter 5, Formatting Pages: Basics. You can also create your own fills.
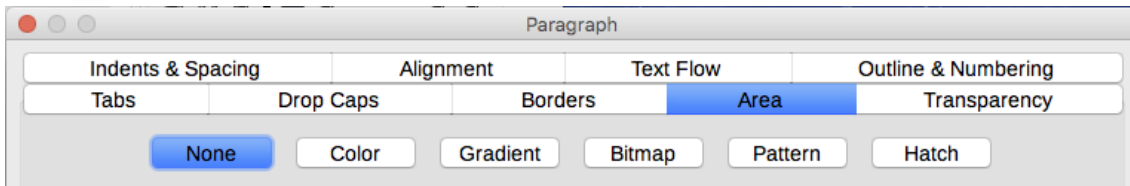

Figure 68: Types of fill for paragraph backgrounds

Transparency

Transparency affects the paragraph's background. It is useful for creating watermarks and making colors or images more pale (for more contrast with the text). The available choices are shown in Chapter 5, Formatting Pages: Basics, and are covered in detail in the *Draw Guide*.

Text Flow

The *Text Flow* tab (Figure 69) has several sections. Hyphenation is covered in Chapter 2, Working with Text: Basics, and breaks are covered in Chapter 5, Formatting Pages: Basics.

In the *Options* section, you can specify how paragraphs are treated at the bottom of a page. *Do not split paragraph* and *Keep with next paragraph* should be self-explanatory. The other options allow you to avoid a single line at the bottom of a page (called an *orphan*) or a single line at the top of a page (a *widow*).
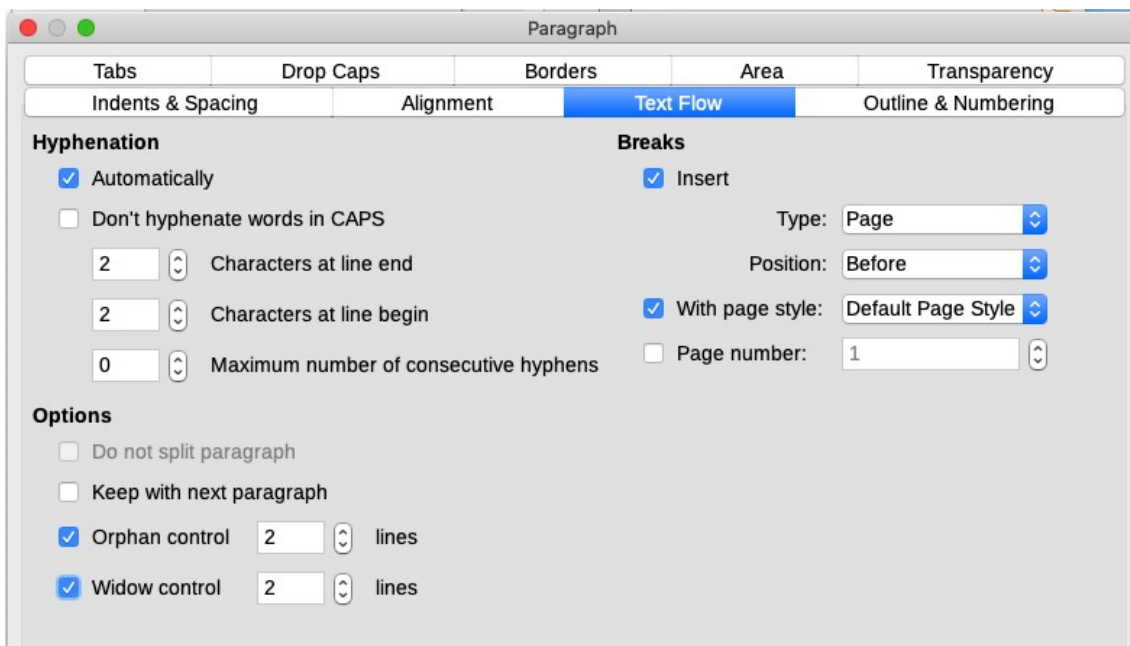

Figure 69: Options for text flow: hyphenation, breaks, and keeping text together

Outline & Numbering

The *Outline & Numbering* tab on the Paragraph dialog provides options for choosing the outline level of the paragraph and its numbering (list) style. If the paragraph is part of a numbered list, you can specify that list numbering restarts at the paragraph, and what number to restart with.

This tab does not cover the same functions as the Chapter Numbering dialog (**Tools > Chapter Numbering**), but the Outline level selected here is related to the outline defined there. See