

Specifying text flow

On the *Text Flow* page of the Table Properties dialog (Figure 301), you can:

- Insert a page or column break either before or after the table. Use the **Text Flow: Break** option, combined with the **Page** or **Column** and the **Before** or **After** options. If you insert a page break before the table (that is, start the table on a new page), you can also change the page style that will go with it by selecting **With Page Style** and a new page style. As with any page break, you can also reset the page numbers using the *Page number* box.
- Keep a table on one page by deselecting **Allow table to split across pages and columns**. If this item is deselected, the next item is not active.
- Keep each row on one page by deselecting **Allow row to break across pages and columns**.
- Use **Keep with next paragraph** to keep the table and an immediately following paragraph together if you insert a page break.
- Use **Repeat heading**, and its associated numbers box, to select the number of table heading rows that will be repeated on each page. A complicated table may need two or three heading rows to be easily read and understood.
- Use the **Text orientation** list to select the direction for the text in the cells. Select from *Horizontal*, *Vertical (top to bottom)*, *Vertical (bottom to top)*, or *Use superordinate object settings* (meaning use the default text flow settings for the page).
- Select the vertical alignment of the text in the table or the selected cells; the choices are to align with the top of the cell, the center of the cell, or the bottom of the cell. This alignment is in addition to the Left-Right alignment options available on the *Table* page of the Table Properties dialog.

✓ Note

A table heading row cannot span two pages, but any other row can. A one-row table (often used for page layout purposes), if set up with the default of including a heading, will not break across pages. The solution is to make sure the table is defined without a heading row.

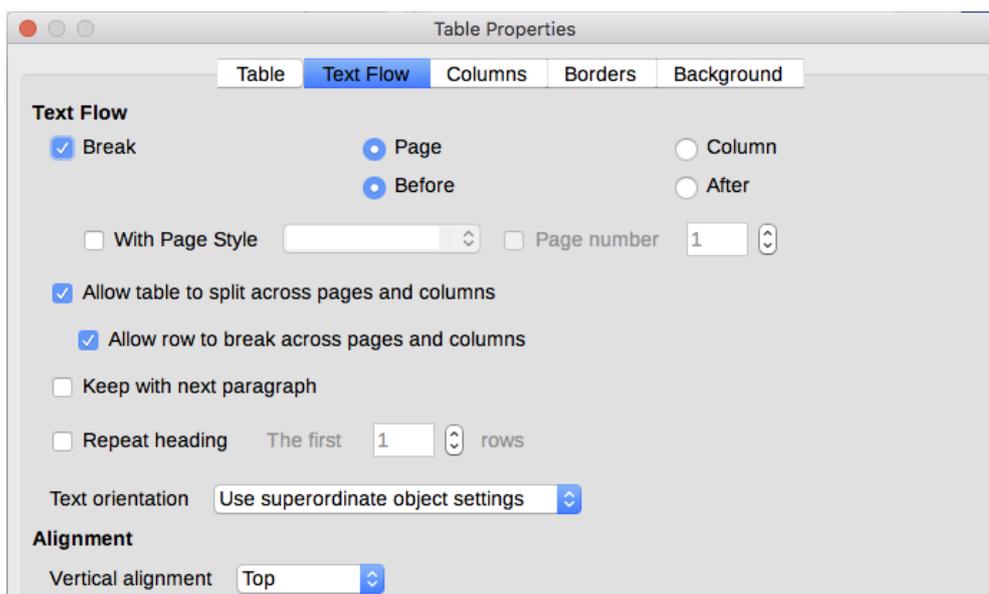


Figure 301: Table Properties dialog: Text Flow page