



# Writer Guide

### About this book

Anyone who wants to get up to speed quickly with LibreOffice Writer will find this book valuable. You may be new to word processing software, or you may be familiar with another office suite.

This book introduces some of the main features of LibreOffice Writer:

- Text entry, editing, and formatting - Templates and styles - Tables of data
- Page-layout methods, including frames, columns, and tables
- Export to PDF, including bookmarks - Mail merge - Fields and forms
- Embedding or linking of graphics, spreadsheets, and other objects
- Tables of contents, indexes, and bibliographies - Master documents
- Database integration, including a bibliography database - And many more

### About the authors

This book was written by volunteers from the LibreOffice community.

A PDF version of this book can be downloaded free from:

<https://documentation.libreoffice.org/en/>

### About LibreOffice

LibreOffice is the free, libre, and open source personal productivity suite from The Document Foundation. It runs on Windows, macOS, and GNU/Linux. Support and documentation are free from our large, dedicated community of users, contributors, and developers.

You can get involved with volunteer work in many areas: development, quality assurance, documentation, translation, user support, and more.

You can download LibreOffice Community free from

<https://libreoffice.org/download/>

**For commercial/enterprise users:** The LibreOffice Enterprise class of applications may look and behave differently from the Community edition described in this book. For guides to Enterprise editions of LibreOffice, please refer to the professional partners that produced them.