

- The area treatment is applied only to the paragraph area. If you have defined an indented paragraph, the space between the paragraph and the margin does not have the paragraph's background color.

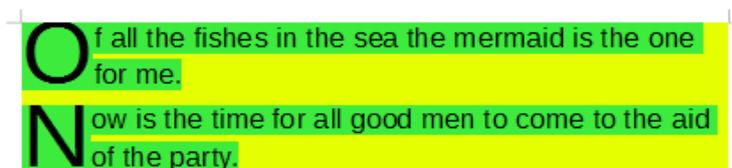


Figure 218: Different Area and Highlighting colors

On the *Transparency* tab, you can choose the transparency options for the selected background. Values range from 0% (fully opaque) to +100% (fully transparent).

Borders

Borders are often used to set off paragraphs from the text without using a frame, or to separate header and footer areas from the main text area (such as in this guide), and to provide decorative elements in some heading styles. Consider the following points:

- Watch out for the effects that the spacing between borders and paragraph area produces on indentations and tabulations.
- If you want the border to be drawn around multiple paragraphs, leave the **Merge with next paragraph** option at the bottom of the page selected.
- Often, white space can have the same effect.

See Chapter 4, *Formatting Text*, for more about the *Borders* tab.

Using conditional paragraph styles

Making a paragraph style conditional means it changes its formatting depending on where it is used. For example, you may want the style *MyTextBody* to be black by default but turn white when inside a frame with a blue background.

Probably the most common use for conditional formatting is with single-style outlining. Single-style outlining is a type of outline numbering designed with a *Numbering List Style*. Instead of using different styles for the various outline levels, it changes the number formatting when you press the *Tab* key to create a subordinate heading.

The only trouble with single-style outlining is that all levels look the same. This is where a conditional paragraph style comes in handy. Assign the paragraph style to an outline numbering style in the *Outline & Numbering* tab and then open the *Condition* tab. There, you can assign the levels of the outline numbering style to other paragraph styles. Then, when you press the *Tab* key while using the paragraph style, each level of the outline takes on different formatting, making single-style outlining even more convenient than it is on its own.

When you create a conditional style, you are saying “in this condition make this style look like that other style”. For example, “When typing into a footer, make this style look like the *my_footer* paragraph style; when typing into a table, make this style look like the *table_text* paragraph style”.

In addition to setting the normal (unconditional) properties of the style, you need to define which other style it will look like in different situations. You do this on the *Condition* tab.

✓ Note

Predefined styles (other than *Text body*) such as *Default*, *Heading 1*, and *Heading 2* cannot be set to be conditional.